

SHORT TENDER NOTICE : CORPORATE OFFICE/KOLKATA

Sealed Tenders are invited from Experienced Contractors for the following services:

Tender No.& Date

Brief Scope of Service

**CORP/COMM-315/2008
April 15, 2008**

On site Service Maintenance for:

**Electrical Lines/Gadgets at Company
Guest House and Sr. Officials residences
including Golf Link Apartment**

- The price should be quoted including all Taxes/Duties but **without supply of spare parts and consumables** and shall remain fixed during entire period of contract.
- **Duration of the contract: 01.06.2008 to 31.03.2009.**
- Payment would be made on monthly basis with 45 days credit terms.
- The bidder must be having similar service contract with any Public Sector Organisation/Govt./Leading Private/Public Limited Companies and documentary evidence must be enclosed with the bid.
- The **validity** of the offer should be minimum up to **30.04.2008.**
- The Competitive offer has to be submitted in a **sealed envelop** superscribing **“Quotation for Maintenance of Electrical Gadgets/Lines at Company Guest House and Sr. Officials Residence”** and addressed to **The General Manager(C & M/MIS), Hindustan Cables Limited, 9, Elgin Road, Kolkata – 700 020.**
- The last date and time for submission of offer is up to **5:30 P.M on 28.04.2008.**
- Offers received over Fax/E-mail will not be considered.
- The company reserves the right to accept or reject the tender without assigning any reasons thereof.

DEPUTY MANAGER(COMMERCIAL)

ANNEXURE

- Location at:
 - a) Sr. Officials residence in Kolkata.
 - b) Company Guest House at Jodhpur Park.
- The Company can not give any guarantee for number of residences/company's Guest House to be offered under the contract. It depends upon the actual requirement from time to time during the contractual period.
- If required **spare parts and consumables** are to be supplied towards replacement of defective ones **on cost basis** with prior approval from concerned department.
- The company shall have no responsibility, obligation towards Taxes, Fees, Salary, Statutory payment etc. for running the contract.
- The company reserves the right to check and verify the quantity and quality of material used for the contract.
- Corrective maintenance of services shall be on same day and preferred within 10:00 A.M to 5:00 P.M. or as per convenient time of the officers of the premises.