

**Hindustan Cables Limited
Turnkey Project Division
Regd. & Corporate Office
9, Elgin Road, Kolkata – 20**

TENDER NO : HCL/TKP/ER/MALDA/OFC/BDAG-KEU/5

Date.09-01-2008

TENDER NO : HCL/TKP/ER/MALDA/OFC/BDAG-KEU/6

Date.09-01-2008

General Manager, Hindustan Cables Limited (HCL), Turnkey Project Division, invites sealed tender from bonafide firms / companies having requisite experience and financial capacity for Optical Fibre outdoor work including construction of service buildings in Bonidanga-Kiul section of Eastern Railway .

Tender documents will be available from the above office on payment of Rs. 3000/- (Rs. Three thousand Only)for each tender by D.D. in favour of Hindustan Cables Limited , payable at Kolkata upto 07-02-2008 from 11:00 Hrs. to 14 : 00 Hrs. on all working days and tender will be opened on 07-02-2008 at 15 : 30 Hrs.

General Manager (TKP) / C.O.

1.1 AVAILABILITY OF TENDER DOCUMENT

Tender documents can be obtained from 11.00 hours to 14.00hours on all working days upto 07-02-2008 from the office of General Manager, Hindustan Cables Limited, Turnkey Project Division, 9, Elgin Road, Kolkata 700 020 on payment (non-refundable) of Rs.3,000/- in cash or Demand Draft/Pay order drawn in favour of Hindustan Cables Limited, Kolkata towards the cost of one set of the tender documents. The tender documents shall be sold only to the persons authorised in writing by the firm, company or Joint venture. Tender documents can also be downloaded from HCL's web site www.hindcables.com and in such a case, the tenderer shall deposit the cost of tender documents alongwith submission of the tender, failing which his tender shall not be opened. The cost of tender documents shall be deposited in the form of demand draft/pay order in favour of Hindustan Cables Limited, payable in Kolkata and enclosed in the envelope containing the Earnest Money Deposit.

1.2 The tender documents shall be submitted in sealed packets

1.3 Completed tender documents along with the name of the work viz

"Tender for Optical Fibre outdoor work including construction of service buildings in Bonidanga-Kiul section of Eastern Railway due for opening on 07-02-2008 at 15:30 hours". should be deposited in the tender box at HCL's office at the following address before 15.00 hours of 07-02-2008.

Hindustan Cables Limited
116A,Rash Behari Avenue
Kolkata 700 029.

Tenders shall be opened at 15:30 hours on the same day in the presence of the tenderers or their authorised representatives intending to attend the opening. Any tender received later than the time and date of opening of tenders shall be rejected and returned to the tenderer unopened.

1.4 Tender shall be submitted as per "Instructions to Tenderers" forming a part of the tender document.

1.5 Any tender received without Earnest Money in the form as specified in tender documents shall not be considered and shall be summarily rejected.

1.6 HCL reserves the right to postpone the tender submission/opening date and to accept/reject any or all tenders without assigning any reasons thereof. HCL's assessment of suitability as per eligibility criteria shall be final and binding.

1.7 The validity of the offer shall be 120 days from the date of opening of the tender.

1.8 The transfer of tender documents purchased by one intending tenderer to another tenderer is not admissible. Tenderer can submit tenders only on the documents purchased by him.

1.9 STANDARD SCHEDULE OF RATES:

1.9.1 Schedule of tender paper lists out the standard schedule of rates, quantity and total rates for various items. The tenderer is advised to quote only the percentage below/at par/above against the S.O.R. in the Summary of prices schedule. The offers where more than one percentage has been given shall be rejected summarily.

For & on behalf of
HINDUSTAN CABLES LIMITED

General Manager(TKP)/ C.O.

- 2.0 Essential Qualifying Criteria
The Tenderer should possess following Qualifying Criteria:-
- 2.1 The Tenderer should have completed at least one similar single work/civil work for a minimum value of Rs.5.00 lacs in last three financial years.
- 2.2 The total contract amount received during the last three financial years & current financial year should be minimum of Rs.30.00 lacs for which the tenderer must submit authentic certificate from the employer /client , audited balance sheet .
- 2.3 The Tenderer shall submit the banker's solvency certificate of an amount equal to Rs. 5.00 lacs (Rs. Five Lacs).

3.1 SCOPE OF WORK:

The Scope of work of the contractors shall be Optical Fibre outdoor work including construction of service buildings in Bonidanga-Kiul section of Eastern Railway(ER). Testing of Cable using all the test and measuring instruments such as OTDR, Power Meter,(all Test and Measuring Instruments to be provided by the Contractor).

The scope of work also includes preparation and supply of design and documentation. The Contractor will prepare and submit all the proposed cable route plans to HCL for approval, and after obtaining approval the work from HCL/ER will be executed in accordance with the technical specifications.

After completion of the work the contractor shall prepare and submit the completion drawings. All the test protocols carried out during the OFC link Testing and commissioning shall be submitted for joint signature after testing and commissioning.

3.2 OFC cable and other stores materials will be issued to the contractor from ER and will have to be transported by the contractor to site of work at his own cost. All unused stores is also to be returned by the contractors at ER stores.

4.1 Procedure for Submission of Bids

The offer shall be submitted in sealed envelopes super scribing the tender no., Date of opening, Brief description of job. The entire envelope shall be addressed as follows and be dropped in the respective Tender box kept in the venue of opening as mentioned in the forwarding letter.

Hindustan Cables Limited
116A, Rashbihari Avenue
(Near Lake Market)
Kolkata-700029

The offer shall contain the following documents (must be legible) to be stamped & signed by the contractor as a certified true copy.

- A) Forwarding letter,
- B) Earnest money of Rs. 20,000/-(Rupees twenty thousand only) in the form of crossed demand draft drawn in favour of 'Hindustan Cables Limited', payable at Kolkata, without any spelling mistake.
- C) Copy of solvency certificate issued by a scheduled bank, issued not earlier than 1(one) year from the date of opening the tender.
- D) Latest I. Tax clearance certificate.
- E) Address of Communication/ Telephone Numbers/ Name of Contact Person and Telegraphic Code.
- F) Original Tender Booklet duly filled in, stamped and signed at all pages as a token acceptance of the same
- G) Declaration duly stamped & signed regarding name of relatives of the contractor working in HCL the enclosed format (Annexure-A)
- H) Declaration duly stamped & signed regarding contractors submission tender in the form of Tender.
- I) Experience Certificate / copy of work order for similar nature of job to meet essential qualifying criteria.
- J) Copy of Balance sheet for financial turnover to meet essential qualifying criteria.
- K) Copy of Labour License has to be submitted before execution of work.

4.2 Deadline for submission of tender

4.2.1 The tender duly filled must be received by Employer at the address specified not later than the date and time mentioned in the "Notice Inviting Tender".

4.2.2 A tender received later than the deadline prescribed for submission of tender by Employer is liable to be rejected.

4.3 Tenders brought to the office of Employer later than the deadline prescribed but before the opening time mentioned in the bidding document shall be declared as delayed tenders and may be considered by Employer and decided on its merits. The decision of the Employer shall be final and binding.

4.4 Any tender received after opening of the tender shall be rejected and returned unopened to the tenderer.

4.5 Withdrawal of tender

4.5.1 No tender can be withdrawn after submission and during tender validity period.

4.6 Submission of a tender by a tenderer implies that he had read all the tender documents including amendments if any, visited the site and has made himself aware of the scope and specifications of the work to be done, local conditions and other factors having any bearing on the execution of the work.

4.7 Sealing and marking of tenders

4.8 The tenders shall be submitted on or before the due date and time as mentioned in Appendix to Tender .

4.9 Earnest Money and all other completed tender documents shall be sealed in an envelope super scribed with the name of the work .

4.10 In addition to the above, the envelope shall also contain the name and address of the tenderer to enable tender to be returned unopened if so required.

4.11. Bid opening and Evaluation

4.11.1 Tenders will be opened at the address mentioned in “Notice Inviting Tender” in presence of tenderers or authorised representatives of tenderers who wish to attend the opening of tenders.

4.11.2 Tenderers or their authorised representatives who are present shall sign register in evidence of their attendance.

4.11.3 Tenderer’s name, presence or absence of requisite Earnest Money, total cost of work quoted or any other details as Employer may consider appropriate will be announced and recorded at the time of bid opening.

4.12 Clarification of the tenders

To assist the examination, evaluation and comparison of the tenders, Employer may at his discretion ask the tenderers for any clarifications as considered essential. All such correspondence shall be in writing and no change in price or substance of the tender shall be sought or permitted. The above clarification for submission of the details shall form part of the tender and shall be binding on tenderer.

4.13 Preliminary examination of bids

The Employer shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed and whether the bids are generally in order.

4.14 Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, or between subtotals and the total price, the unit or subtotal price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the rate in words shall prevail.

4.15 Prior to the detailed evaluation, Employer shall determine whether each bid is of acceptable quality, is generally complete and is substantially responsive to the bidding documents. For purposes of this determination, a substantially responsive bid is one that conforms to all the terms, conditions and specifications of the bidding documents without material deviations, objections, conditionality or reservation. A material deviation, objections, conditionality or reservation is one;

- i) that affects in any substantial way the scope, quality or performance of the contract.
- ii) that limits in any substantial way, inconsistent with the bidding documents, the Employers’ rights or the successful Bidder’s obligations under the contracts; or
- iii) whose rectification would unfairly affect the competitive position of other Bidders who are presenting substantially responsive bids.

4.16 If a bid is not substantially responsive, it shall be rejected by the Employer.

4.17 In case of tenders containing any conditions or deviations or reservations about contents of tender document, Employer may ask for withdrawal of such conditions/deviations/reservations. If the tenderer does not withdraw such conditions/deviations/reservations, the tender shall be treated as non-responsive. Employer’s decision regarding responsiveness or non-responsiveness of a tender shall be final and binding.

4.18 Evaluation and comparison of tenders

4.19 The Employer/Engineer reserves the right to negotiate the offer submitted by the tenderer to withdraw certain conditions or to bring down the rates to a reasonable level.

OFFER LETTER

To
General Manager(TKP),
Hindustan Cables Limited,
Turnkey Project Division,
9, Elgin Road, Kolkata 700 020.

Sir,

I/We ----- have read the various conditions of the tender attached thereto and hereby agree to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of 90 days from the date fixed for opening the same and in default thereof . I/We will be liable for forfeiture of my/our SECURITY / DEPOSIT. I/We offer to do that work for the above, at the rates quoted to the attached schedules and hereby bind myself / ourselves to complete all the works as per clause of additional special condition of the contract. I/We also hereby agree to abide by the General and Special Conditions of Contract and to carryout the work according to the specifications for materials and works laid down by the HCL for the present contract.

2. A sum of Rs. 20,000.00 is herewith forwarded as Earnest Money, in addition to the sum of Rs. ----- as “SECURITY DEPOSIT” mentioned above. The full value of Earnest Money shall stand forfeited without prejudice to remedies if;
 - a) I/We do not execute the contract documents within fifteen days after receipt of notice issued by the HCL that such documents are ready or
 - b) I/We do not commence the work within ten days after receipt of orders to that effect.
3. Until a formal agreement is prepared and executed, acceptance of the tenders shall constitute a binding contract between as subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my / our offer this work.
4. I/We further agree and declare that in case I/We fail to abide by the conditions of keeping open this offer for a period of 90 days. I/We shall have no objection to the forfeiture of earnest money deposit amounting to Rs. 20,000.00

Signature of the Tenderer(s)

Address -----

FORM OF BID

Name of the work :

Optical Fibre outdoor work including construction of service buildings in Bonidanga-Kiul section of Eastern Railway .

TENDER NO : HCL/TKP/ER/MALDA/OFC/BDAG-KEU/6

Date.09-01-2008

Sl No	Section No	Description Of Route		Quoted Tender Rates (% Bidding) At Per / Above(+)/Below(-)	
				(%) in Figure	(%) in Words
1	III/B	Sultangang-Gangani-khariaphra-Kalyanpur Road-Bariarpur-Ratanpur	Part-I		
			Part-II		

1. The Tenderer(s) should quote only one percentage (at per / above / below) over the total value of each schedule for all the items included in it.
Tenders received with different percentage for different items within the same schedule are liable to be rejected.
2. Conditional tender will also be summarily rejected.
3. Rates should inclusive of all Taxes & Duties

Signature of Tenderer(s)

FORM OF BID

Name of the work :

Optical Fibre outdoor work including construction of service buildings in Bonidanga-Kiul section of Eastern Railway .

TENDER NO : HCL/TKP/ER/MALDA/OFC/BDAG-KEU/5

Date.09-01-2008

Sl No	Section No	Description Of Route		Quoted Tender Rates (% Bidding) At Per / Above(+)/Below(-)	
				(%) in Figure	(%) in Words
1	IV/A	Abhaipur-kajra-Uren	Part-I		
			Part-II		
2	IV/B	Uren-Dhanuri-kiul	Part-I		
			Part-II		
3	II	Shivanarayanpur-Bikramshila-Kahalgaoon-Ekchari-Ghoga	Part-I		
			Part-II		

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Signature of Tenderer(s)